#### BYLAWS OF

SaddleBrooke Homeowners' Association No. 2, Inc.

## ARTICLE I Identity

- Section 1. <u>Declaration</u>. These Bylaws shall govern the operation of SaddleBrooke Homeowners' Association No. 2, Inc. (the "Corporation"), an Arizona nonprofit corporation.
- Section 2. <u>Terms.</u> Terms used herein which are defined in the Articles of Incorporation of the Corporation (the "Articles") shall have the same meanings as in the Articles.
- Section 3. <u>Principal Office</u>. The principal office of the corporation shall be located initially in Sun Lakes, Arizona.
- Section 4. <u>Seal.</u> The Board of Directors may obtain a seal for the Corporation which shall bear the name of the Corporation, the word "Arizona," the word "non-profit", the year of incorporation, and such other matters as the Board of Directors may elect.

### ARTICLE II Membership

- Section 1. Members. As set forth in the Articles, each owner of a Lot shall be a member of the corporation (a "Member") so long as he shall be an owner. Such membership shall automatically terminate when he ceases to be an owner and, upon the transfer of his ownership interest, the new owner succeeding to such ownership interest shall likewise automatically succeed to membership in the corporation. In the event that more that one person or entity holds an ownership interest in any lot, all such persons and entities shall be deemed to be members of the corporation but they shall collectively hold only a single membership in the Corporation.
- Section 2. Meetings. Meetings of Members shall be held at the principal place of business of the Corporation or at such other convenient place as may be designated by the Board of Directors. The first annual meeting of the Members shall be held within sixty (60) days after Developer no longer has the authority to appoint members to the Board of Directors of the Corporation, as provided in the Articles, or at such earlier time as the Board of Directors shall designate. Thereafter, annual meetings of the owners shall be held on the first Monday in February in each year beginning at

7:00 P.M. Special meetings of the Members may be called by the President of the Corporation, or by a majority of the members of the Board of Directors, or by Members having at least ten percent (10%) of the votes entitled to be cast at such meeting. The notice of any special meeting shall state the time and place of such meeting and the purpose thereof. No business shall be transacted at a special meeting, except as stated in the notice, unless by consent of the Members present, either in person or by proxy, holding two-thirds of the votes represented at the meeting.

Section 3. <u>Voting</u>. The voting rights of the Members shall be as provided in the Articles.

Section 4. <u>Notice</u>. Notice of all meetings of the Members stating the time, the place and the objects for which the meeting is called shall be given by an officer of the Corporation unless notice is waived in writing. Such notice may be given by publishing the same one in any newspaper of general circulation within the Property or Pinal County. Notice of meetings may be waived before, during or after the meeting.

Section 5. Quorum. A quorum of Members for any meeting shall be constituted by Members represented in person or by proxy and holding ten (10) percent of the votes entitled to be cast at the meeting. Unless the vote of a greater number is required by these Bylaws, the Articles or Arizona law, the affirmative vote of a majority of the votes represented at a meeting and entitled to vote shall be binding as the act of the Members.

Section 6. <u>Adjourned Meetings</u>. If any meeting of Members cannot be organized because a quorum has not attended, the Members who are present, either in person or by proxy, may adjourn the meeting to a time not more than 48 hours from the time the original meeting was called.

Section 7. Order of Business. The order of business at all meetings of the members shall be as follows:

- A. Reading of Minutes of preceding meeting.
- B. Reports of officers.
- C. Reports of committees.
- D. Elections.
- E. General Business.
- F. Adjournment.

## ARTICLE III Board of Directors

- Section 1. <u>Number and Qualification</u>. The business, property and affairs of the Corporation shall be managed, controlled and conducted by a Board of Directors. The Board of Directors shall consist of the number of Members indicated in the Articles. The number of Directors may be altered from time to time by resolution or a majority vote of the Board of Directors, or of the members of the Corporation at any regular or special meeting called for such purpose, but only within the limits prescribed by the Articles. In the event of any increase in the number of directors in advance of the annual meeting, each additional director shall be elected by the then Board of Directors and hold office until his successor is elected and shall qualify.
- Section 2. Powers and Duties. The Board of Directors shall have the powers and duties necessary for the administration of the affairs of the corporation, and may do all such acts and things as are not by law or otherwise directed to be exercised and done by the Members. The powers of the Board of Directors shall include, but not be limited to, all of the rights and duties of the Board of Directors as set forth elsewhere in these Bylaws, the Articles, the Declaration and any Subsequent Declaration and shall also include the power to promulgate such rules and regulations pertaining to the rights and duties of Members of the Corporation, and all other matters, as may be deemed proper and which are consistent with the foregoing. The Board of Directors may delegate to one or more committees thereof, and to other persons, such duties and powers, all as appears to the Board of Directors to be in the best interests of the Corporation and to the extent permitted by law.
- Section 3. <u>Election and Term of Office</u>. The election and term of office of the directors shall be as provided in the Articles.
- Section 4. <u>Vacancies</u>. Subject to the right of the Developer to appoint and remove directors until the Transition Date, vacancies on the board of Directors caused by any reason shall be filled by vote of the majority of the remaining directors even though less that quorum, or by the remaining director if there is only one, and each person so elected shall be a director until his successor is duly elected by the members of the Corporation and shall qualify.
- Section 5. <u>Compensation</u>. No compensation shall be paid to directors for their services as directors. No remuneration shall be paid to a director for services performed by him for the Corporation in any other capacity, unless a resolution authorizing such remuneration shall have been unanimously adopted by the Board of Directors before the services are undertaken. Directors and officers, however, may be reimbursed for any actual expenses incurred in connection with their duties as such officers or directors.
- Section 6. <u>Regular Meetings</u>. After the Transition date, regular meetings of the Board of Directors may be held at such time and place as shall be determined,

from time to time, by a majority of the Directors, but at least two such meetings (including an organizational meeting within ten days of election of directors) shall be held during each fiscal year. Notice of regular meetings of the Board of Directors shall be given to each director, personally or by mail, telephone or telegraph, at least three days prior to the day named for the meeting.

- Section 7. <u>Special Meetings</u>. Special meetings of the Board of Directors may be called by the President or Secretary on three days' notice to each director, given personally by mail, telephone or telegraph, which shall state the time, place and purpose of the meeting. Upon the request of at least two of the directors, special meetings of the Board of Directors shall be called by the President or Secretary in like manner and on like notice.
- Section 8. <u>Waiver of Notice</u>. Before, at or after any meeting of the Board of Directors, any director may, in writing, waive notice of such meeting, and such waiver shall be deemed equivalent to the giving of such notice. Attendance by a director at any meeting of the Board shall be deemed to be a waiver of notice by him of the time and place thereof. If all the directors are present at any meetings of the Board, no notice shall be required, and any business may be transacted at such meeting.
- Section 9. Quorum. A majority of the Board of Directors shall constitute a quorum for the transaction of business, but if at any meeting of the Board there is less that a quorum present, a majority of those present may adjourn the meeting from time to time. Every act or decision done or made by a majority of the directors at a duly held meeting at which a quorum is present shall be regarded as the act of the Board unless the Articles, these Bylaws, the Declaration or any Subsequent Declaration otherwise specifically requires the affirmative vote of a different number of directors on a specific matter.
- Section 10. <u>Adjournments</u>. The Board of Directors may adjourn any meeting from day to day or for such other time as may be prudent or necessary in the interests of the Corporation, provided that no meeting may be adjourned for a period longer than 30 days.
- Section 11. <u>Action Taken Without a Meeting</u>. The directors shall have the right to take any action in the absence of a meeting which they could take at a meeting by obtaining the written approval of all of the directors. Any actions approved shall have the same effect as though taken at a meeting of the Directors.
- Section 12. Fidelity Bonds. The Board of Directors may require, in its discretion, and shall require to the extent required by the Declaration or any Subsequent Declaration, that all officers and employees of the Corporation handling or responsible for the Corporations's funds shall furnish fidelity bonds. In the event such bonds are required upon determination of the Board of Directors, the premiums therefor shall be paid by the Corporation.

Section 13. <u>Committees</u>. The Board of Directors may by resolution appoint committees of the Board, which committees shall have the powers and authority designated in the resolution or resolutions establishing them.

### ARTICLE IV Officers

- Section 1. <u>Designation</u>. The principal officers of the Corporation shall be a President, one or more Vice Presidents, a Secretary, and a Treasurer, all of whom shall be elected by the Board of Directors. The directors may appoint an Assistant Secretary and an Assistant Treasurer, and such other officers as in their judgement may be necessary. Only a director may hold the office of President. Any one person may hold two or more offices at the same time, except that no one person shall simultaneously hold the office of President and Secretary.
- Section 2. <u>Election of Officers</u>. The officers of the Corporation shall be elected from time to time by the Board of Directors.
- Section 3. Removal of Officers. Upon an affirmative vote of a majority of the members of the Board of Directors, any officer may be removed, either with or without cause, and his successor elected.
- Section 4. Resignation of Officers. Any officers may resign at any time by giving written notice to the Board, the President or the Secretary. Such resignation shall take effect on the date of receipt of such notice or at any later time specified therein, and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.
- Section 5. <u>Vacancies</u>. A vacancy in any office may be filled by vote of a majority of the Board of Directors, the officer elected to such vacancy shall serve for the remainder of the term of the officer he replaces.
- Section 6. <u>President</u>. The President shall be the chief executive officer of the Corporation. He shall preside at all meetings of the Members of the Corporation and of the Board of Directors. He shall have all of the general powers and duties which are normally vested in the office of the President of a Corporation, including, but not limited to, the power to appoint committees from among the Members of the Corporation from time to time as he may in his discretion decide is appropriate to assist in the conduct of affairs of the Corporation.
- Section 7. <u>Vice President</u>. The Vice President (or the most senior Vice President, if there shall be more than one) shall take the place of the President and perform his duties whenever the President shall be absent, unable to act or refuses to act. If neither the President nor a Vice President is able to act, the Board of Directors shall appoint some other member of the Board to do so on an interim basis.

A Vice President shall also perform such other duties as shall from time to time be imposed upon him by the Board of Directors.

- Section 8. Secretary. The Secretary shall keep the minutes of the meetings of the Board of Directors and the minutes of all meetings of the Members of the Corporation; he shall have custody of the seal of the Corporation; he shall have charge of the membership books and such other books and papers as the Board of Directors may direct; and he shall, in general, perform all duties incident to the office of Secretary.
- Section 9. <u>Treasurer</u>. The Treasurer shall have the responsibility for the Corporation's funds and securities and shall be responsible for keeping full and accurate accounts of all receipts and disbursements in books belonging to the corporation. He shall be responsible for the deposit of all moneys and other valuable effects in the name, and to the credit, of the Corporation in such depositories as may from time to time be designated by the Board of Directors.
- Section 10. <u>Compensation</u>. No compensation shall be paid to officers for their services as officers. No remuneration shall be paid to any officers for services performed by him for the Corporation in any other capacity, unless a resolution authorizing such remuneration shall have been unanimously adopted by the Board of Directors before the services are undertaken.

#### ARTICLE V Elections

- Section 1. <u>First Election</u>. In the election for the two directors elected by members of the Association other than the Developer, nominations must be received at the Principal Office no later than 15 days prior to the election date established by the Secretary. These two directors must be members of the Association in good standing. All nominations will be placed on the ballot, and any member can nominate himself.
- Section 2. <u>Election Committee</u>. For all subsequent elections, the Board of Directors shall appoint an Election Committee Chairperson and an Election Committee at least ninety (90) days prior to the election date. The Election committee will consist of not less that three (3) regular members of the Association who are in good standing, of which no more than one (1) may be a member of the Board. The Election committee shall, within forty five (45) days of the election date, submit to the Board a list of candidates for all offices to be filled.
- Section 3. <u>Nominations</u>. Ten (10) or more regular members of the Association may nominate other candidates and file such nominations over their signatures with the Election Committee Chairperson not less than forty five (45) days prior to the annual election. The names of all those nominated shall be printed

alphabetically on one ballot. Cumulative voting is not permitted.

- Section 4. <u>Voting</u>. No member shall be permitted to vote at any election who is thirty (30) days or more in default in the payment of any homeowner dues or assessments due the Association.
- Section 5. <u>Election Procedure</u>. The Election Committee Chairman will conduct all facets of the election in accordance with the "Election Procedure" established by the Board of Directors. Candidates receiving a plurality shall be declared the winner by the Board. Any member of the Association may be present as an observer at the tabulation of votes. Following the tabulation, all ballots will be sealed and stored for a period of thirty (30) days from the date of tabulation. Any protest of accounting of votes or results must be filed within thirty (30) days from the date of tabulation. In case of dispute, the ballots will be retained as long as necessary.

### ARTICLE VI Miscellaneous

- Section 1. <u>Books and Accounts</u>. The Board, at all times, shall keep, or cause to be kept by the Treasurer, true and correct records of account in accordance with generally accepted accounting principles.
- Section 2. <u>Execution of Corporate Documents</u>. With the prior authorization of the Board of Directors all notes, checks and contracts or other obligations shall be executed on behalf of the Corporation by such officer or officers of the Corporation as said Board shall designate.
- Section 3. <u>Fiscal Year</u>. The fiscal year of the Corporation shall be the Calendar Year, or such period as the Board of Directors may deem appropriate.
- Section 4. <u>Conflict in Documents</u>. In the case of any conflict between Articles and these Bylaws, the Articles shall control.

# ARTICLE VII Amendment of the Bylaws

These Bylaws may be amended by the affirmative vote of a majority of the Board of Directors. These Bylaws may not be amended insofar as such amendment would be inconsistent with the Declaration, any Subsequent Declaration or the Articles.

### **ARTICLE VIII** Certificate of Adoption

adopted by the Board of Directors of SaddleBrooke Homeowners' Association No. 2, Inc. at their organization and first meeting held on AUCUST 15, 1994.  Secretary	The undersigned secretary does hereby certify that the foregoing Bylaws were
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