

To Contact HOA #2 ALC:
Phone: (520) 879-4155
E-Mail: askhoa2alc@yahoo.com

ALC MEETING INFO: EVERY THURSDAY — 9:00 TO 10:30
CATALINA ROOM IN MESQUITE
BUILDING

HOA #2 ARCHITECTURAL AND LANDSCAPING PERMIT APPLICATION

NAME(s): _____
First Name(s) Last Name(s)

ADDRESS: _____ UNIT: _____ LOT: _____

PHONE NO.: _____ CLOSE OF ESCROW DATE: _____

Current Address If Not Yet In Residence: _____

WORK TO BE DONE - ATTACH TWO COPIES OF PLANS, DRAWINGS, PERMITS, ETC.

Expected Completion Date Contractor's Name Contractor's Phone No.

- The ALC is not responsible for the validity or accuracy of the attached information.
- If required, a Pinal County permit must accompany this Application. Pinal County Permit # _____
- All work for which your Permit is issued is subject to an on-site review by the ALC.
- I understand the views from my property are not protected by the CC&R's, the ALC, or SaddleBrooke Homeowners Association #2. The protection of views is a private responsibility between neighbors.
- I have read the current version of the Architectural and Landscaping Requirements and Guidelines and hereby confirm that this request complies with these Guidelines.
- I understand that I am responsible for clean-up, any damage repairs and the restoration of any area that has been affected by the work described above. My failure to do so may result in my being responsible for any and all costs incurred by the Association in restoring the area to its original condition. In that event, I will be billed and pay for the work performed by the Association.
- Only items listed on the "Green Permit Form" are allowed. Violating this agreement may result in a fine and necessitate bringing noncompliant items into conformity with ALC Guidelines, HOA Rules & Regulations.

Homeowner's Signature

Date

----- **ALC use only** -----

Date: _____ () Fee Paid () Fee Waived Cash () Check # _____

ALC Signatures: _____

HOA #2 ARCHITECTURAL AND LANDSCAPING COMMITTEE
APPLICATION REQUIREMENTS

IN ORDER TO ENSURE A TIMELY ALC REVIEW OF YOUR LANDSCAPING PROJECT, THE FOLLOWING INFORMATION IS REQUIRED FOR EACH PROJECT:

ALC PERMIT APPLICATION: Completed, signed and initialed by the homeowner.

PROJECT PLANS: Two copies showing homeowner names, unit and lot numbers, address and phone numbers on the plans. Such plans should consist of the following:

- **LANDSCAPING PLANS:** Provide a Site Plan which locates trees and bushes depicted at mature size with both botanical and common names.
- **HARDSCAPE PLANS:** Provide a Site Plan locating all items to be constructed such as patios, driveway extensions, ramadas, BBQ's, seat walls, pony walls, etc.

TEN DOLLAR ADMINISTRATION FEE - Either cash or check. Make check out to SBHOA #2.

BUILDING AND RESIDENCE MODIFICATIONS:

PROVIDE A SITE PLAN WHICH LOCATES ALL MODIFICATIONS AS FOLLOWS:

- **FLOOR PLAN** of all buildings with room dimensions.
- **ELEVATIONS** indicating construction materials and exterior color.
- **ROOF PLAN** indicating color and type of materials.
- **COUNTY BUILDING PERMIT**, if one is normally required.

FULL LANDSCAPING MUST BE COMPLETED WITHIN 90 DAYS OF CLOSING

Completed Permit Applications for full landscaping and major construction projects such as Casitas, golf cart garages and room additions are to be turned in to the MountainView admin office by noon on Wednesday for a preview by the ALC on Thursday. After the plans are previewed, the homeowner will receive a phone call scheduling an appointment on the following Thursday for final review of the plans and issuing the permit.

All other projects will be considered by the Architectural and Landscaping Committee on Thursday mornings in the ALC meeting room.

Sign-up clipboards will be available on Thursday mornings at 8:00am. The ALC will meet with the applicants beginning at 9:00am in the order in which they have signed up on the clipboard.